



### Personal Info

<b>Name:</b>	Gabriele Kochhafen
<b>Title:</b>	Business Administration (Business Management and Tourism Concentration)
<b>Date of Birth:</b>	07. April 1971

### Professional experience

<b>Since January 2003</b>	<p><b>Freelance Consultant and Trainer in the Oracle Applications Environment</b></p> <p><u>Advanced Know-How:</u></p> <ul style="list-style-type: none"> <li>➤ General Ledger</li> <li>➤ Financials Statement Generator</li> <li>➤ Account Receivables</li> <li>➤ Account Payables</li> <li>➤ Cash Management</li> <li>➤ Projects Costing and Billing</li> </ul> <p><u>Basis Know-How:</u></p> <ul style="list-style-type: none"> <li>➤ System Administration</li> <li>➤ Order Management</li> <li>➤ Purchasing</li> <li>➤ Fixed Assets</li> </ul>
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<p><b>January 1997 until December 2002</b></p>	<p><b>Oracle Deutschland GmbH</b> <u>Position: Principal Instructor eBusiness Suite / Applications</u></p> <ul style="list-style-type: none"> <li>➤ People management</li> <li>➤ Managing training projects</li> <li>➤ Sales support</li> <li>➤ Developing and leading public courses and courses tailored for a specific customer Developing courseware and eClasses</li> <li>➤ Consulting</li> <li>➤ Go-Live Support</li> </ul>
<p><b>August 1994 until December 1996</b></p>	<p>Z.I.E.L. EDV Systeme <u>Position: Consultant</u></p> <ul style="list-style-type: none"> <li>➤ Implementation of Back-Office Software</li> <li>➤ Development of a training plan</li> <li>➤ Leading training courses</li> </ul>

### Special Skills

<p><b>Personal Strengths</b></p>	<p>Decisive, good leadership skills and good client relationships</p>
<p><b>Languages</b></p>	<p>German: Native tongue English: Working Knowledge, written and spoken French: Good Knowledge, written and spoken</p>