



Personal Data

Name:	Regine Engelhardt
Title:	Business Administration (Accountancy, World Markets and IT)
Date of Birth:	03.September 1965

Professional Experience

Since 2003	January	Freelance Consultant and Trainer in the Oracle Applications Environment <u>Advanced Knowledge:</u> <ul style="list-style-type: none"> ➤ General Ledger ➤ Financials Statement Generator ➤ Cash Management ➤ Account Payables ➤ Purchasing ➤ Inventory ➤ i Procurement <u>Basis Knowledge:</u> <ul style="list-style-type: none"> ➤ System Administration ➤ Order Management ➤ Account Receivables
April 1998 until December 2002		Oracle Deutschland GmbH <u>Position: Senior Instructor eBusiness Suite / Applications</u> <ul style="list-style-type: none"> ➤ Managing Training Projects ➤ Sales Support ➤ Customer Service ➤ Design, Organisation and Development of public and customer specific courses

	<p>Oracle Deutschland GmbH</p> <ul style="list-style-type: none"> ➤ Developing of Training Modules and eClasses ➤ Consulting ➤ „Go Live“ – Support ➤ Analysing of Training Processes
<p>May 1994 until 1998</p>	<p>TBS Printware GmbH in Berlin <u>Position: Financial Controller (Accounts and Controlling)</u></p> <ul style="list-style-type: none"> ➤ Full responsibility of all financial aspects of the company ➤ Responsibility for internal cost accounting ➤ Managing various projects, i.e. <ul style="list-style-type: none"> * reorganisation of the accounts department * Introduction of a live reporting system including detailed cost accounting and production costing * Establishing a new subsidiary ➤ Support and consulting of a manufacturing plant in Poland

Further Work Experience and Qualifications

<p>Work Experience</p>	<p>High Court Berlin (Position: Business Consultant, to provide expert reports in the cases of company fraud and bankruptcy)</p> <p>VDI/VDE-Technologiezentrum Informationstechnik GmbH (Position: Expert in research funding, to advice and support small and middle enterprises (SME) during the funding process)</p> <p>GFC mbH (Position: Accounts Assistant responsibly for General Ledger and Cost Control)</p>
<p>Languages</p>	<p>German: Native</p> <p>English: Working – Knowledge, written and spoken</p>